

City Of Torrington

<p>Torrington Parks and Recreation 153 South Main Street Torrington, CT 06790</p>		<p>Tel: (860) 489-2274 Fax: (860) 489-2588 www.torringtonct.org</p>
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Coe Memorial Park Committee Meeting Motion Form

Meeting Date:	May 20, 2015	Chairperson:	Marc Trivella
Meeting Location:	Hillside Cemetery	Recorder:	Jen Plasky
Meeting – Start Time:	5:02 P.M.	Meeting – End Time:	6:09 P.M.
<i>*Please attach Meeting Agenda for reference.</i>			

Meeting Attendance:	
Marc Trivella	Mary Zbell
Mark McEachern	Margaret Keywan
Jen Plasky	Lori Chiron
Also in Attendance: John Ciesco, Fran Ducotey, Brett Simmons, Jim Pescatore, Patricia Fairchild, Susan Coe-Holbrook	

Motion:	2nd By:	# In Favor	# Opposed	# Abstain	Action - Commission Response
Motion By Lori Chiron to accept the minutes.	Margaret Keywan	6	0	0	Motion Approved.
Motion By - Mark McEachern to have Chairman Marc Trivella investigate pricing and materials with John Ciesco for a boulder -style sign.	Margaret Keywan	6	0	0	Motion Approved.
Motion By ó Mary Zbell to proceed with preparing documents for the bidding process for the cupola, provided that the cupola design is the shorter style version as pictured in the photographs.	Lori Chiron	6	0	0	Superintendent Simmons has contacted Mike Boe and requested that he proceeds with finalizing bid specifications.

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<p>Motion By ó Mary Zbell moved to proceed with the bidding process for painting the carriage house, with the final colors to be determined at the next meeting.</p>	Margaret Keywan	6	0	0	<p>A timeline and sequence of events needs to be established first to review with the P&R Commission. The doors and any windows needing restoration should be restored prior to painting. The Commission also would like to see all projects associated with the Carriage House Improvements go through a formal RFQ/Bid Process.</p>
<p>Motion By ó Mark McEachern to adjourn the meeting.</p>	Lori Chiron	6	0	0	<p>Motion Approved.</p>

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